



Early childhood education / Service voucher application

1. CHILD'S PERSONAL DATA

First name Last name Identity number

Address Postcode and post office

Tel. Place of domicile Language spoken at home

2. HOUSEHOLD DATA

First names of guardian / cohabitant Last name Identity number

Email Tel.

mother guardian / temporary custodian partner of parent / party of registered partnership

Place of work/study Work address

full-time work full-time student shift work
part-time work part-time student unemployed

First names of guardian / cohabitant Last name Identity number

Email Tel.

father guardian / temporary custodian partner of parent / party of registered partnership

Place of work/study Work address

full-time work full-time student shift work
part-time work part-time student unemployed

Identity numbers of siblings under 18

3. CONTACT INFORMATION ON GUARDIAN NOT LIVING IN THE HOUSEHOLD; REQUIRED FOR MAILING THE DECISION

First names of guardian Last name Identity number

Address Postcode and post office

4. EARLY EDUCATION PLACE DATA

Desired type of day care (in order of preference)

day-care center group family day care family day care
club (free of charge) service voucher for a private day-care center

Desired area Desired early education place

1.

2.

3.

Beginning of early childhood education Need for fixed-term early childhood education for period Need for early childhood education, days/month

Transportation by family

own car
public transportation

Present early childhood education place

Beginning of early childhood education

max. 20 hrs./week

more than 20 hrs./week – at max. 25 hrs./week

more than 25 hrs. – less than 35 hrs./week

at min. 35 hrs. – at max. 50 hrs./week

Need for a supplementary info part-time group

4 hrs./5 days

evenings, until also sat sun

round-the-clock sat sun

early childhood education related to preschool education

5. OTHER CONSIDERATIONS

Child's health (illnesses, allergies, speech and other therapies, medical treatment, diet, etc.),
appendix when required

Are there any pets in the family, what

6. FAMILY'S INCOME DATA

Documentation on income, required for determining the fee, shall be delivered to Early Childhood Education Services or early childhood education place at the latest when early childhood education begins. By checking the box below, the family can inform that it pays the maximum price or agrees to the smallest service-voucher value, in which case income statement is not required.

The maximum amount can be charged for the child's day care / the service voucher can be granted at its lowest value

7. SUOMI.FI MESSAGES SERVICE

I have taken the Suomi.fi Messages service in use and the decision on early childhood education / service voucher can be sent me electronically through the service.

8. ADDITIONAL INFORMATION

Appendix

9. DATE AND SIGNATURE

I assure that the information I have submitted is correct and give my consent to its verification.

Date

Signature

Print name

INSTRUCTIONS FOR FILLING IN THE APPLICATION

The application must be submitted four months before the desired start date of care. If the need for early childhood education is caused by employment, studying or training, and the need for care cannot be foreseen, the early childhood education application has to be submitted as soon as possible; however, at least two weeks before the child needs the place.

Use the attached form to apply for a day-care center, family day care, club, preschool-education-related early childhood education, and service voucher for a private family day-care center. Enroll in free-of-charge preschool education on a separate form. Fill in one application form for each child.

Child home-care allowance / private day-care allowance cannot be granted in addition to communal early childhood education. The applicant shall inform the local KELA office of the beginning of early childhood education or cancelation of place.

The information in the application is registered into a customer information system (VATJ), maintained by the City of Vantaa.

1. Child's personal data

The identity number shall be complete.

2. Family information

A family means parents or other guardians living in the same household; people living in the same household together with the parent or other guardian under circumstances corresponding to marriage; parties of a registered partnership; as well as underage children of the abovementioned living in the same household.

The identity numbers of the child's siblings under 18 shall be complete.

4. Early childhood education place:

When applying for municipal early childhood education: The family can make three wishes, which will be taken into consideration when assigning an early childhood education place to the child.

The start day is the day when the child is left without his/her guardians in the early childhood education place. It is also the day from which fees will be charged.

An early childhood education place must be canceled at least two weeks before beginning of early childhood education; otherwise, half the monthly fee can be charged for an uncanceled and unused place. Fill in the "Need for fixed-term early childhood education for period" field only when you apply for fixed-term early childhood education. Write 21 in the "Need for early childhood education, day/month" field if the child needs early childhood education five times a week.

The customer fee is based on the average number of hours the child spends in early childhood education per week. The child's need for weekly early childhood education is the length of daily early childhood education day x early childhood education days per week. For example, 7 hrs. 30min. x 5 d. = 37 hrs. 30 min. per week or 9 hrs. x 4 d. = 36 hrs. per week. If a child's weekly need for early childhood education varies, e.g., depending on the parents' work shifts, the average weekly early childhood education time is the combined time over a period of four weeks, divided by four.

Applying for service voucher for private day-care center: Write the desired private daycare center on the form.

5. Other considerations

Attach to this application a specialist's or another expert's statement on the child's illnesses, allergies, etc. The statement can be either mailed or delivered personally. If medical examinations are still ongoing, mention it in the application.

6. Family income

A monthly fee for the child's early childhood education will be charged based on the family's gross income. The value of the service voucher is based on the monthly fee charged for municipal early childhood education. In addition, the child's age also affects the value of the service voucher.

Documentation on the family income (see paragraph 2) **must be provided, at the latest, when early childhood education starts.** Salary information is notified by presenting the wage slip, provided by the employer. Income from self-employment and entrepreneurship shall be notified on a separate form, available online and at Early Childhood Education Services. More information on notifying income and deductions is provided online at: www.vantaa.fi.

7. Suomi.fi Messages service

The decision on early childhood education / service voucher can be sent electronically through the service, if the applicant has given his/her consent and taken the service in use. You can take the Suomi-fi Messages service in use online at: <https://www.suomi.fi>

8. Further information

Write here—or on a separate appendix, when required—any issues to be taken into account when placing the child in early childhood education.