

COMMUNICATION SETTINGS

Once a decision has been made for your child or family, you can read it in CGI Vesa. You will be informed of the arrival of the decision at the email address you have provided. The email will contain a link to the decision. If you wish, you can also download or print the decision from CGI Vesa at any time during the child's early childhood education. You can always access CGI Vesa through a browser or the mobile app. Decisions are also transferred to the Suomi.fi service, if you are using the service. If possible, select the electronic delivery method. Only select the paper decision sent by post if absolutely necessary.

I want the decision to be sent in paper format

INCOMES REGISTER

If you give your consent, your income data can be checked in the Incomes Register and used to determine the amount of your family's client fees or service voucher. By giving your consent, you indicate that you understand that you must provide information and proof of any income that is not available in the Incomes Register. You can find the information in the Incomes Register at <https://www.vero.fi/en/incomes-register/individuals/>. The consent is valid until further notice. You can withdraw your consent at any time. If you do not give consent or withdraw your consent, you must provide an income statement listing all your income and the related supporting documents.

My income information can be checked from the Incomes Register

The client fee is based on the income of the guardian(s) and the guardian's spouse (if any) living at the same address. Both adults in the family must personally consent to the use of the Incomes Register data. The Incomes Register consent granted applies to the guardian who made the application.

1. CHILD'S PERSONAL DATA

First name

Last name

2. PREFERENCES FOR EARLY CHILDHOOD EDUCATION

Preferred start date

Duration of early childhood education

Until further notice

For a fixed period, end date of need for early
childhood education:

3. NEED FOR EARLY CHILDHOOD EDUCATION

Weekdays 7:00 – 17:00

Also, weekday mornings 6:00 – 7:00

Also, weekday evenings 17:00 – 17:15

Also, weekday evenings 17:15 – 18:00 (Swedish-language and private early childhood education)

Also, weekday evenings 17:15 – 22:00

Also, weekends and/or at night

Child's need for early childhood education hours/week

0–20 hrs./week

20–25 hrs./week

25–35 hrs./week

35–50 hrs./week

Child's need for early childhood education, hours/day

Full time (more than 5 hours/day)

Part-time (up to 5 hours/day)

4. CHILD'S CURRENT EARLY CHILDHOOD EDUCATION PLACE

Name of current early childhood education place

In another municipality

5. PREFERRED LANGUAGE OF EARLY CHILDHOOD EDUCATION

Finnish

Swedish

English

6. PREFERRED PLACES

Address near which I wish an early childhood education place Postcode and post office

Type of daycare

Day-care center

Family day care

Group family day care

Preferred early childhood education places (select at least two places)

1.

2.

3.

I prefer siblings to be placed in the same place. Please note that a separate application must be submitted for each sibling.

Additional information

7. BASIC INFORMATION OF THE CHILD

First names

Last name

Preferred name

Nickname

Identity number

Home municipality

Address

Postcode and post office

An address used instead of the address data of the Population Information System:

The child lives

With both parents/guardians

With one parent/guardian

Split housing arrangements

Somewhere else, please specify:

Mother tongue

Other languages spoken at home

Does the child have a special need, health condition or medication that affects the provision of early childhood education?

no yes

Additional information

Appendices

8. GUARDIAN'S BASIC INFORMATION

First names

Last name

Preferred name

Identity number

Tel.

Email

Address

Postcode and post office

An address used instead of the address data of the Population Information System:

Mother tongue

Communication language

EMPLOYMENT DATA

Employee/self-employed

full-time

part-time

Place of work

Student

full-time

part-time

Place of study

Jobseeker

Other, please specify:

9. BASIC INFORMATION ABOUT A GUARDIAN OR SPOUSE LIVING AT THE SAME ADDRESS

First names

Last name

Preferred name

Identity number

Tel.

Email

Address

Postcode and post office

An address used instead of the address data of the Population Information System:

Mother tongue

Communication language

EMPLOYMENT DATA

Employee/self-employed

full-time part-time

Place of work

Student

full-time part-time

Place of study

Jobseeker

Other, please specify:

10. DATE AND SIGNATURES

Date Guardian's signature

Print name

Date Guardian's signature

Print name

INSTRUCTIONS FOR FILLING IN THE APPLICATION

The application must be submitted four months before the desired start date of care. If the need for early childhood education is caused by employment, studying or training, and the need for care cannot be foreseen, the early childhood education application has to be submitted as soon as possible; however, at least two weeks before the child needs the place.

Use the attached form to apply for a day-care center, family day care, club, preschool-education-related early childhood education, and service voucher for a private family day-care center. Enroll in free-of-charge preschool education on a separate form. Fill in one application form for each child.

Child home-care allowance/private day-care allowance cannot be granted in addition to communal early childhood education. The applicant shall inform the local KELA office of the beginning of early childhood education or cancelation of place.

The application data will be registered in the VaSa (CGI Vesa) customer information system maintained by the City of Vantaa.

1. Child's personal data

Fill in the child's full first and last name.

2. Preferences for early childhood education

The desired start date is the day on which the child will remain in early childhood education unaccompanied, and the day starting on which the family will be charged. If you do not need the early childhood education place, cancel it before the start of early childhood education. Otherwise, you may be charged half of the monthly fee.

Fill in the section "Need for fixed-term early childhood education for period" only when applying for early childhood education for a fixed period of time.

"Child's need for early childhood education, hours/week" refers to the average weekly need for early childhood education. For example, if the child's normal early childhood education day is 7 hours 30 minutes, 5 days per week = 37 hours 30 minutes per week, select 35–50 hours per week on the application. If the child's daily early childhood education day is 7 hours long, 4 days per week = 28 hours per week, select the range 25–35 hours per week on the application. If the child's early childhood education hours vary from week to week, for example according to the parents' work shifts, add up the average weekly early childhood education period over four weeks and then divide the number of hours by four.

3. Child's current early childhood education place

If the child is currently in early childhood education, fill in the name of the child's current early childhood education place, and tick the box if the child is currently in early childhood education in another municipality.

4. Preferred language of early childhood education

Järjestelmässä hakemukselle tulevat valittavaksi ne toimipaikat, joissa tarjotaan varhaiskasvatusta toivotulla kielellä.

5. Preferred places

You can put the family's home address in the section "Address near which I wish an early childhood education place".

You can state three wishes (minimum of two), which will be taken into account when placing the child in early childhood education.

If your family has several children for whom you are applying for a place in early childhood education, submit a separate application for each child.

You can include other factors to be taken into account in the placement in early childhood education in the "Additional information" section.

6. Basic information of the child

If the child has a personal identity code, give it in full format.

If you have received a statement from a specialised doctor or other relevant specialist about the child's illness, allergy or similar, attach it to the application. If the issue is still being investigated, mention that in the application.