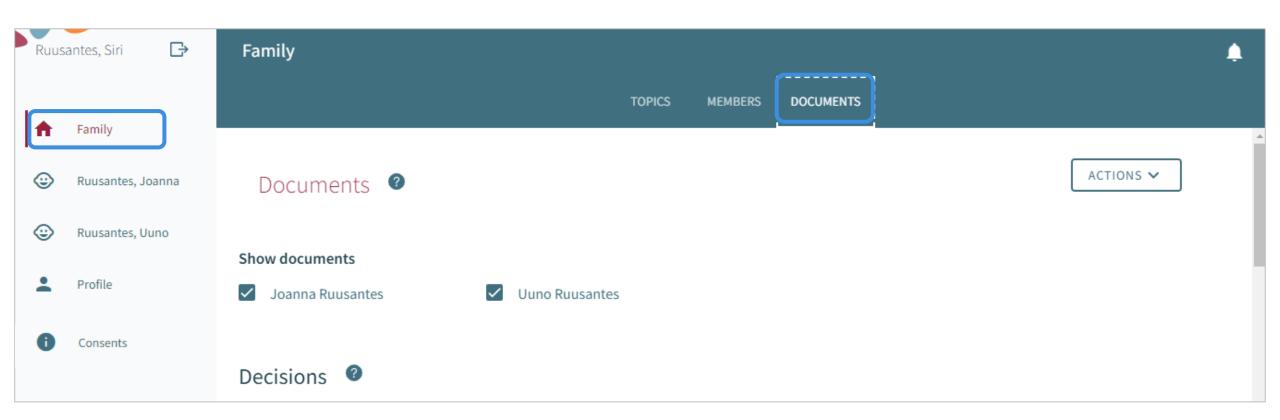
# Editing an application on the VaSa service



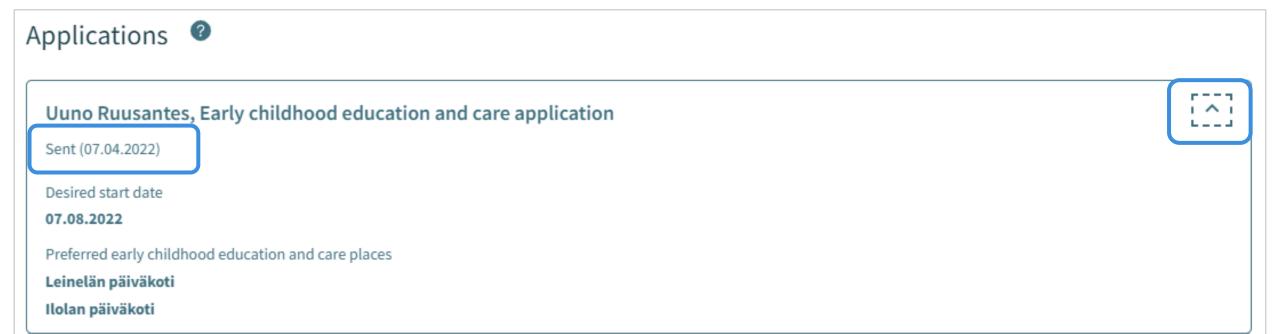






# 2) You can maximize the application data by clicking the arrow on the right. You can edit the application as long as its status is 'Sent'. Click on the child's name to open the application.





### 3) Choose 'Edit application' on the right.



### X Application

**Application state: Sent** 

Application sent: 07.04.2022

CANCEL APPLICATION

EDIT APPLICATION

The application can be edited until it is taken into progress

Personal and address information is extracted from the Population Information System and it can not be edited. Changes that are made to the application are automatically saved to early childhood education and care information system as draft and the application can be continued later.

### Application basic information

Municipality

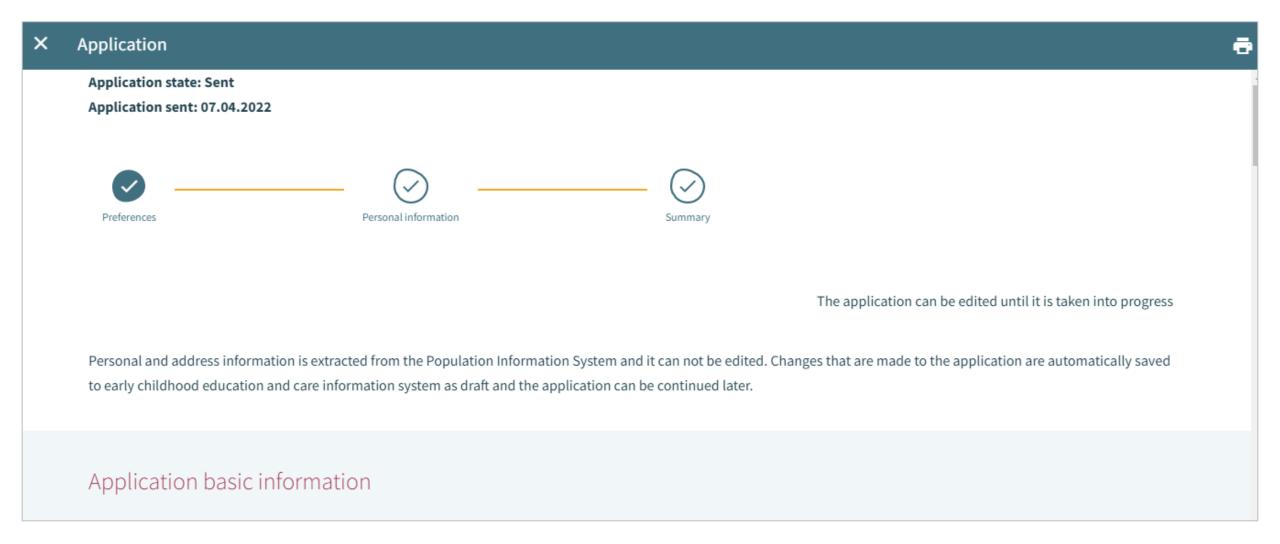
Vantaa

The application is made for

**Uuno Ruusantes** 

## 4) Now you can edit the information you have already entered on the application. You can, for example, change your wishes for the location.





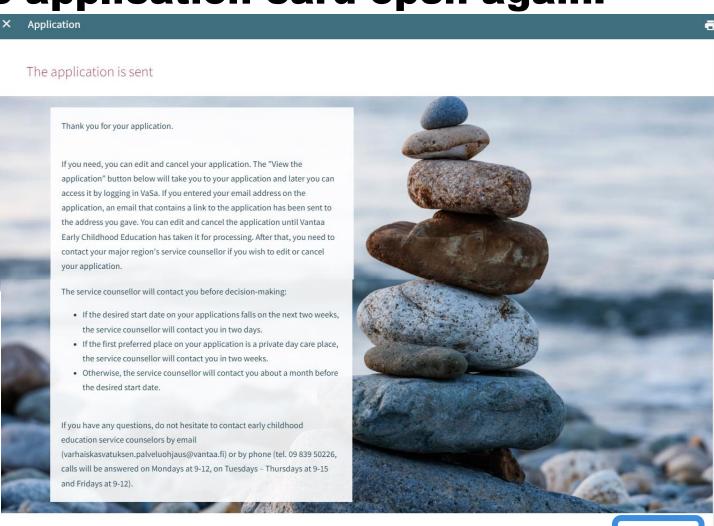
# 5) Be sure to check that you have filled in all the mandatory data on the application. Go to the third page and choose 'Send changes'.



×	Application	6
	Postal code	City
	01300	VANTAA
	Phone	
	+358000	
	Email	
	-	
	Employment information	
	Employee / Entrepreneur Part time, Work place: Helsingin kaupunki	
	Application history	
	07.04.2022 Sent	
	PREVIOUS PAGE	SEND CHANGES
		Application is ready to be sent. The application can be edited until it is taken into progress.

### 6) When you close the Thank you page, you can check that the updated data has been saved by clicking the application card open again.





VIEW THE APPLICATION

The application can be edited until it is taken into progress

CLOSE