



Research permit application

1. APPLICANT

Name

Title, occupation

Address

Postcode and post office

Email

Phone

I give my consent to electronic notification (decision will be emailed to the email address specified in the application).

I do not give my consent to electronic notification. I want to receive the decision by mail.

2. RESEARCH

Name of research

Research subject/goal

Research is

thesis

university of applied sciences thesis

master's thesis

licentiate

doctoral thesis

something else, what:

Academy, research institute

Research supervisor

Research subject in Vantaa (for instance: school, college)

Conducting research is agreed with department manager or equivalent

Size of research sample

Research methods

Will personal data be handled in the research? yes no

If personal data will be handled in the research, what and by whom?

Will personal data related to specific groups of personal data be handled in the research? If yes, what?

Where and how are the personal data acquired?

Where will the personal data be geographically handled?

Will the research subjects be recorded?

How will the research material gained while conducting the research be saved from the perspective of information security (e.g., locked cabinet, passwords, pseudonymization)?

How long will the research material be kept?

How and when will the research material be archived or destroyed in an information secure manner after termination of the research?

Duration of research

Estimated completion date of research

3. APPENDIXES

Research plan

Questionnaire

Interview frame

4. DATE AND SIGNATURE

Date

Applicant's signature

Conducting research requires that the matter is agreed with a department manager or equivalent, and if the research concerns people under the age of 18, guardians' permission must be asked, when needed. Data collected for the research can only be used for research purposes. Researchers are legally bound to confidentiality as regards data on individuals and families gained during research.

The researcher shall adhere to the EU's General Data Protection Regulation, the Data Protection Act, as well as other legislation and regulations regarding handling and professional secrecy of personal data. The researcher must immediately inform kirjaamo@vantaa.fi, tietosuojaavastaava@vantaa.fi ja tietoturva@vantaa.fi of any breach of data security.

The application (remember to scan the signed page) with attachments can be e-mailed to: kirjaamo@vantaa.fi

In addition, a completed study shall be delivered in electronic form to the following address: kirjaamo@vantaa.fi