

# **Termination of early childhood education and care services**

Guardians 9/2026



# Termination of early childhood education and care services



- You can terminate your child's early childhood education and care services on the VaSa service.
- A professional can also terminate a child's early childhood education and care services on behalf of the guardian.
- You can terminate your child's early childhood education and care services when the child has, on the day of terminating the services, an existing or existing and future
  - decision on early childhood education and care or service voucher,
  - decision on pre-primary education or preparatory instruction for basic education,
  - decision on pre-primary education or preparatory instruction for basic education and complementary early childhood education and care.
- The head of early education centre or early childhood education service counsellor will handle the termination notification you sent.
- Termination will end **all** of the child's early childhood education and care services at once on the selected date. In addition, all decisions scheduled to begin in the future will be cancelled.
  - If your child attends pre-primary education or preparatory instruction for basic education and does not require complementary early childhood education and care services, the services should not be terminated. In this case, contact the head of early education centre.
- If you terminate your child's early childhood education and care services and the child still needs early childhood education and care or pre-primary education, you must make a new application for the child. The application will be handled within the time required by legislation.

# Starting the termination of early childhood education and care services



1. Begin the termination process on the 'Documents' tab.

Family

UPDATES MEMBERS DOCUMENTS

Documents ?

Show documents

|                                                    |                                                            |                                                   |
|----------------------------------------------------|------------------------------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> Baldur Backman | <input checked="" type="checkbox"/> Bellima Backman        | <input checked="" type="checkbox"/> Berta Backman |
| <input checked="" type="checkbox"/> Bea Backman    | <input checked="" type="checkbox"/> Bartold Bertil Backman | <input checked="" type="checkbox"/> Benny Backman |

ACTIONS ▾

- Add application
- New income statement
- Termination notification

2. Select 'Termination notification' from the 'Actions' menu.

## Termination of services ?

Termination of early childhood education and care services ends all the child's early childhood education and care services on the date specified. This means that all of the child's placements in early childhood education and care and pre-primary education will be terminated, and any open applications and future decisions will be cancelled.

If you terminate your child's early childhood education and care services and the child still needs early childhood education and care or pre-primary education, you must send a new application for the child. The application will be handled within the time required by law.

If you cannot send the termination notification, contact your child's head of early education centre.

## Create termination notification

Children \*

- ☐ Benny Backman
- ☐ Bohemia Backman
- ☐ Bartold Backman

The 'Termination of services' window opens.

# Termination of early childhood education and care services - Selections



1. Select the child or children whose services you wish to terminate.

2. In the 'Services Valid Until' field, enter the date that will be the child's last day of attendance in early childhood education and care. The date cannot be in the past.

- N.B.! A professional can modify the date to comply with the notice period in private early childhood education and care.

Create termination notification

Children \*

☐ Benny Backman

☐ Bohemia Backman

☐ Bartold Backman

☒ Bellima Backman

☐ Bill Backman

☐ Bea Backman

Services valid until \*

 31.7.2027

Reason for termination

Moving to another city

3. If you wish, you can enter the reason for termination of services in the 'Reason for termination' field. Providing a reason is optional.

- The entered reason will be visible to the person handling the notification.

# Sending the termination notification 1/2



Next, you can send the termination notification or exit the termination notification.

## Create termination notification

### Children \*

- ☐ Benny Backman
- ☐ Bohemia Backman
- ☐ Bartold Backman
- ☒ Bellima Backman
- ☐ Bill Backman
- ☐ Bea Backman

### Services valid until \*

 31.7.2027

### Reason for termination

Moving to another city

CANCEL

SEND

Press 'Cancel' if you want to exit the termination notification without sending it.

The 'Warning' window will open.

- Press 'No' if you want to return to the termination notification.
- Press 'Yes' if you want to close the termination notification without sending it.

## Warning

You're about to close the termination notification. Do you want to close it without sending it?

NO

YES

# Sending the termination notification 2/2



Create termination notification

Children \*

☐ Benny Backman

☐ Bohemia Backman

☐ Bartold Backman

☒ Bellima Backman

☐ Bill Backman

☐ Bea Backman

Services valid until \*

31.7.2027

Reason for termination

Moving to another city

Press 'Send' if you want to send the notification.

## Termination is not possible

The child below does not have early childhood education and care services in use on the given "Services valid until" date. Check the child's decisions and change the date if necessary.

Valmu Järvenpää

OK

N.B.! You cannot send the termination notification if the child has no existing or future decision. Press 'OK' to return to the termination notification.

## Attention

Are you sure you want to terminate the ECEC services?  
The termination cannot be undone.

CANCEL

OK

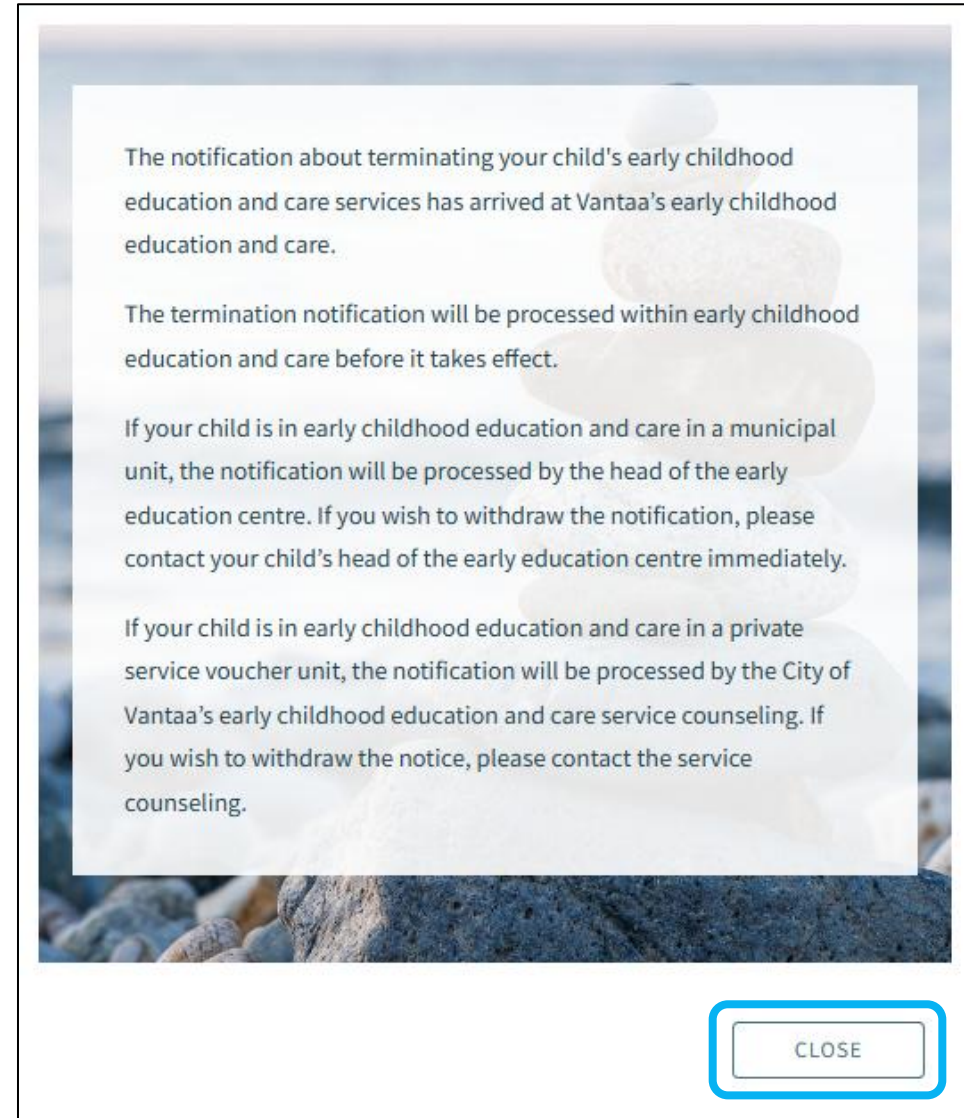
When you press 'Cancel', you will return to the termination notification. The notification will not be sent, and you can still edit the information.

When you press 'OK', the termination notification will be sent. You cannot edit a notification that has been sent.

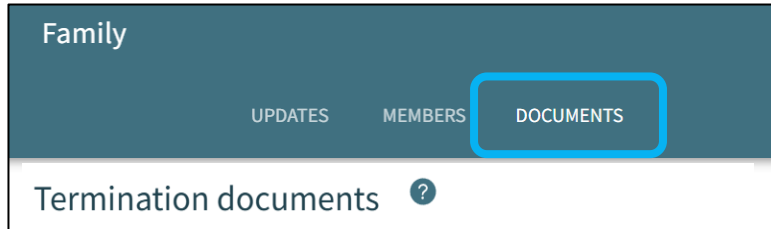
# Termination notification has been sent



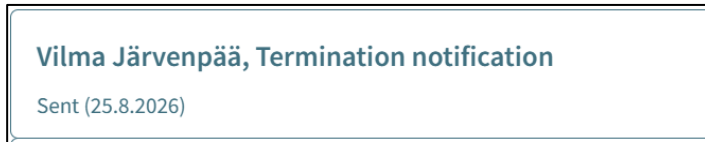
- When you have sent the termination notification, a window opens, which tells you that you have successfully sent the termination notification.
- By pressing 'Close', you will return to the 'Documents' tab.
- If you have added your email address to the VaSa service, you will receive a confirmation email stating that the termination notification is in handling.
- You cannot edit the termination notification that has been sent.
  - If you wish to cancel the termination notification, immediately contact the head of early education centre or early childhood education service counselling.
- The head of early education centre or early childhood education service counsellor will handle the termination notification you sent.
  - You will receive an email informing you whether the termination notification has been approved or declined.



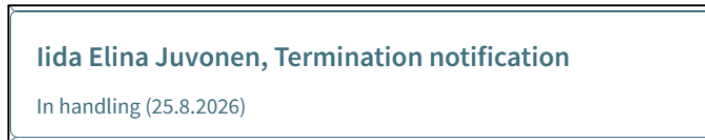
# Termination documents on the 'Documents' tab



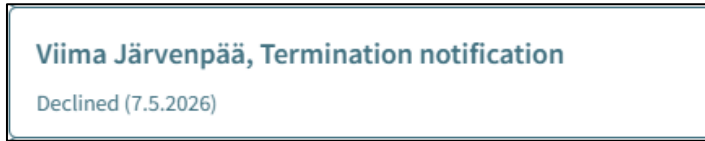
A sent termination notification will be displayed on the 'Documents' tab under the heading 'Termination documents'. You can view more detailed information on the termination notification by pressing the document's title row.



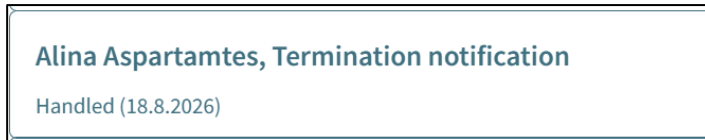
The status of the notification is 'Sent', when it has not yet been taken to handling.



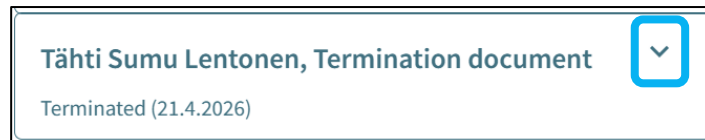
The status of the notification is 'In handling', when the notification concerns multiple children and not all termination notifications have yet been approved or declined.



The status of the notification is 'Declined', when the head of early education centre or early childhood education service counsellor has declined the termination notification.



The status of the notification is 'Handled', when the head of early education centre or early childhood education service counsellor has approved the termination notification.



Once the termination notification has been approved, a termination document with the status 'Terminated' will be displayed. By pressing the expansion arrow, you can view more detailed information related to the termination. You can download the PDF document by pressing the document's title row.